



TK. PALACE HOTEL
& CONVENTION

Reservation Form

Sukhothai Thammathirat Open University

Period of June 25-28, 2013

At TK Palace Hotel & Convention

Thank you for your room reservation at TK Palace Hotel & Convention. We are pleased to confirm your booking as details see below:

Guest's Name :
Company Name :
Address :
Tel No. : **Fax No. :**
E-mail :
Period :
Type of Room **Deluxe (Single/ Twin) @ Baht 2,500.-net / room / night (Include breakfast)**
Remark (Rate is inclusive of 10% service charge and 7% government tax.)

Room Payment Terms and Conditions

The hotel shall make available number of room accommodation to you at the above specified period while your company shall make remittance to The Hotel Bank Account. To guarantee the room, the following non-refundable deposits of total accommodation charge are required as follows:

- **Deposit:**
30 % of total accommodation non-refundable deposit within 7 days after booking signing
Balance Payment: Full settlement prior to guest arrival.

Bank Transfer payable to : SIAM COMMERCIAL BANK-Chaeng Wattana Soi 13 Branch
Account No. : Current Account – 097-301321-3
Account Name : Raksiam Property & Development 2004 Co.,Ltd.
Reservation : Tel : 02-574-1588 Fax : 02-574-2622 or by
E-mail : revn-tk@tkpalace.com
Ms. Supitcha Poontuk /Reservation officer

Reservation made by: Telephone E-mail Letter

Cancellation / No Show

For any non-arrival or cancellation made less than 24 hours prior to 4 p.m. on arrival, a cancellation fee equivalent to one night per room will be charged to the given credit card number. Should no guarantee be received, this reservation will be released at 6 p.m. on the day of arrival.

No show policy - For every no show room, a one night room charge will apply.

We looking forward to hearing from you, please return your signature for our reservation booking.

Thank you for choosing TK Palace Hotel & Convention